



**SUBIC-CLARK FREEPORT ZONE  
PHILIPPINES**  
Subic Bay Metropolitan Authority  
(6347) 252-4257/Fax: (6347) 252-4203  
Clark Development Corporation  
(6345) 599-9000 local 647 or 599-2045



VAO-QF-VISA-04  
Revision No: 01  
Effectivity Date: 06-07-2012

**2" X 2"**  
Picture (not more than 6 months old);  
w/ proper attire

**CONTROL NO.** \_\_\_\_\_

**REQUEST/APPLICATION FOR SPECIAL SUBIC-CLARK DEPENDENT'S VISA**

Please check:    **DEPENDENT**            **Renewal/Extension**      
New Application

**The undersigned hereby requests for issuance of a Special Subic-Clark Dependent Visa (SS-CDV) with special multiple entry privileges and with exemptions from exit clearances certificates, re-entry permits and special return certificates pursuant to Memorandum of Agreement and Joint Memorandum No. 01-2009.**

FIRST NAME	MIDDLE NAME	LAST NAME	SIGNATURE
------------	-------------	-----------	-----------

Age: \_\_\_\_\_ Sex : \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_  
Built: \_\_\_\_\_ Race: \_\_\_\_\_ Blood Type: \_\_\_\_\_  
Eye Color: \_\_\_\_\_ Hair Color: \_\_\_\_\_ Complexion: \_\_\_\_\_

Philippine Address/Residence: \_\_\_\_\_  
\_\_\_\_\_ Telephone : \_\_\_\_\_

Nationality \_\_\_\_\_ Civil Status (Single, Married, Divorced, etc.) \_\_\_\_\_  
Passport No. \_\_\_\_\_ Issued at \_\_\_\_\_  
Issued on \_\_\_\_\_ Valid until \_\_\_\_\_  
Place of Birth \_\_\_\_\_ Date of Birth \_\_\_\_\_ Personal ID No. \_\_\_\_\_  
E-mail Address: \_\_\_\_\_ Tel. No: \_\_\_\_\_

	Name	Age	Sex	Nationality
Sponsor:	_____	_____	_____	_____
Children	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

- Requirements:**
1. Copy of passport with the latest arrival visa and updated visa;
  2. Notarized Affidavit of Support /Guarantee executed by the principal sponsor (see back page for the template)
  3. Birth/Marriage Certificates of dependents and/or spouse duly authenticated by the Phil. Consul from the Country of origin;
  4. Results of Medical and Psychological examinations or Medical Certification; (not required if renewal; psychological examination is not required for dependent child below 18 yrs. old)
  5. Photocopy of sponsor's endorsement and Subic Visa, if any;
  6. Personal appearance/briefing;
  7. Visa Processing fee of \$75.00 (SCDV Working New); \$50.00 (SCDV Working Renewal); \$50.00 (SCDV Investor's)

**AFFIDAVIT OF SUPPORT / GUARANTEE**

I, \_\_\_\_\_ of legal age, \_\_\_\_\_,  
*(Name of the Sponsor)* *(Citizenship)*

after having been duly sworn to in accordance with the law, do hereby depose and say:

1. That I am the \_\_\_\_\_,  
*(designation)* *(name of the Company)*  
a corporation and existing under the laws of the Philippines, with business address at \_\_\_\_\_.
2. That my spouse/child, Mr./Ms. \_\_\_\_\_ is applying with  
*(name of the applicant)*  
the Subic Bay Metropolitan Authority a Special Subic–Clark Dependent’s Visa;
3. That in compliance with the requirements of applicable laws, rules and regulations, I hereby undertake to support the stay of Mr./Ms. \_\_\_\_\_  
*(name of the applicant)*  
and assure the SBMA that he/she will not be a public charge while I am employed with the said company inside the Freeport Zone;
4. I guarantee that my dependent is in good medical and psychological condition prior to the issuance of the dependent’s visa endorsed by SBMA to the Bureau of Immigration;
5. I further guarantee that he/she will comply with all Philippine laws and regulations during his/her stay in the Freeport Zone.
6. Finally, I shall promptly inform the SBMA should there be changes in his / her whereabouts.

That this affidavit is being executed to attest to the truth of the foregoing facts and for all legal intents and purposes this may serve.

IN WITNESS WHEREOF, I have affixed hereto my signature this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
at Subic Bay Freeport Zone.

\_\_\_\_\_  
Printed Name and Signature of Sponsor

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
Affiant exhibited his / her Passport No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_.

**Notary Public**